



MANILA ELECTRIC COMPANY (MERALCO)
Ortigas Center, Brgy. Ugong, Pasig City

INVITATION TO BID

(BAC CONTROL NO. CE0926-0959-1)

CONTRACT FOR DESLUDGING SERVICES UNDER NETWORKS' VARIOUS OFFICES

Interested vendors are invited to participate in the bidding for the Contract for Desludging Services under Networks' Various Offices. The count of septic tanks and their corresponding total capacities (in cubic meters) are summarized below:

Contracting Office	Count of Septic Tanks (Total Capacity in Cubic Meter)		
	2027	2028	2029
North Logistics	27 (461.71)	27 (461.71)	27 (461.71)
Central Logistics	33 (173)	33 (173)	33 (173)
South Logistics	34 (301.5)	34 (301.5)	34 (301.5)
Substation	55 (96.5)	55 (96.5)	55 (96.5)

SCOPE OF SERVICES:

1. Conduct site inspection and assessment of septic tanks and related wastewater treatment facilities prior to desludging activities;
2. Perform desludging works, including the collection and extraction of sludge, wastewater, and other accumulated waste using a Vacuum Truck Unit (VTU);
3. Transport collected sludge and wastewater to treatment and disposal facilities in accordance with applicable environmental regulations;
4. Ensure proper treatment and disposal of collected waste and secure all required permits and clearances related to waste transport and disposal;
5. Issue and submit the required Manifest Form to the respective Contracting Office/s (COs) for every desludging activity performed;
6. Issue and submit a Certificate of Desludging, Transport, and Treatment as proof of completion and proper disposal;
7. Comply with all applicable safety, environmental, and regulatory requirements during the performance of the service;
8. Submit service reports and other documentary requirements as may be required by MERALCO; and
9. Perform other related or ancillary services to accomplish the above-cited works or purposes of the contract and/or as may be specified by MERALCO.

CALENDAR OF ACTIVITIES:

ACTIVITY	DATE	TIME
Submission of Letter of Intent (LOI) and Eligibility Requirements	October 1 – 7, 2026	Until 11:59 PM of October 7, 2026
Issuance of Bid Documents	October 16, 2026	Until 11:59 PM of October 16, 2026

Interested vendors must submit the following for eligibility to participate in the bidding:

A. For All Vendors:

1. Duly updated Department of Labor and Employment (DOLE) Department Order (DO) 174 Certificate of Registration

B. For MERALCO Accredited Vendors (additional requirements):

1. Certificate of MERALCO vendor accreditation wherein the accreditation must be similar to the Product ID for Desludging Services or related service. If the accreditation is for renewal, submit any documentation of ongoing renewal of vendor accreditation.
2. If not accredited under the similar Product ID for Desludging Services or related service, submit list of Completed and Ongoing Projects for the past five (5) years that are similar to abovementioned requirement or related service and is performed at the intended area cluster.

C. For Non-Accredited Vendors (additional requirements):

1. Company Profile
2. Latest Audited Financial Statement (AFS) for the last three (3) years with the signed and notarized “Sworn Affidavit of Truth and Accuracy of Submitted Documents”
3. Securities and Exchange Commission (SEC) Registration Certificate
4. List of Completed and Ongoing Projects for the past five (5) years that are similar to Desludging Services or related service.

Non-accredited vendors must undergo the MERALCO accreditation process and must already be accredited by the time of the award.

SUBMISSION INSTRUCTIONS:

- Submit the LOI and eligibility documents as PDF email attachments using a business email address that includes the company's domain name.
- Keep each email submission within the 15MB size limit. Submissions may be divided into multiple emails.
- Send to Meralco_BAC_Secretariat@meralco.com.ph and group.third.party.services@meralco.com.ph.
- Subject: CE0926-0959-1 | CONTRACT FOR DESLUDGING SERVICES UNDER NETWORKS | VENDOR NAME
- Deadline: October 7, 2026, 11:59 PM; late submissions, whether complete or partially received in our servers, will be considered invalid.
- Bid documents shall only be issued to vendors who submit an LOI and meet the eligibility requirements.



As part of cybersecurity protection, email addresses created from non-secure, free, or open third-party domains or sources will not be accepted as company email addresses. Eligibility documents submitted through external document links shall also not be accepted. Subsequent bid submissions by eligible vendors must also be sent as file attachments using business email addresses only.

The following shall also serve as basis during bid evaluation:

- Track record of about five (5) years of experience, supported by a Certificate of Satisfactory Performance, in implementing the required Desludging Services. However, a Service Provider with pending commercial and/or technical issues with MERALCO may be disqualified from participating.

MERALCO reserves the right to:

1. Accept any bid, reject any or all bids, and/or annul the bidding process in its entirety at any time prior to award of contract, without thereby incurring any liability to the affected bidders or any obligation to inform the participating bidders of the grounds for MERALCO's action; and
2. Issue an addendum to the Invitation to Bid at any time as a result of questions, changes in schedule, or other relevant matters.

Interested vendors may obtain further information through the MERALCO Bids and Awards Committee Secretariat and Category Management for Core via email to Meralco_BAC_Secretariat@meralco.com.ph and group.third.party.services@meralco.com.ph, respectively.

Bid Document Fee (non-refundable): Maximum of ₱ 1,000.00, VAT exclusive, shall be paid upon submission of bids.

(sgd.)
LUISITO B. ACUÑA
Chairman, MERALCO Bids and Awards Committee

MERALCO employs strict cybersecurity controls. Kindly refer to the following link for the Vendor Cybersecurity Advisory:
<https://company.meralco.com.ph/news-and-advisories/supply-chain-management-invitations-bid>